



May 29, 2015

To: Executive Board

Subject: **Contract Award – Environmental Consulting and Preliminary Architectural and Engineering Services for the Covina Park & Ride Project**

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### **Recommendation**

Authorize the Executive Director to negotiate final terms and conditions and award Contract No. 15-049 in the amount of \$297,414 with Madole & Associates, Inc. to provide environmental services and necessary preliminary architectural and engineering services for the Covina Park & Ride project.

### **Analysis**

On March 26, 2015, Foothill Transit issued Request for Qualifications (RFQ) No. 15-049 seeking proposals from qualified firms or individuals to provide necessary engineering and environmental services for the Covina surface Park & Ride Project. Since the overall project will be funded by federal grants, Foothill Transit must adhere to the requirements of the National Environmental Policy Act (NEPA) and prepare appropriate documentation in order to obtain environmental clearance from the Federal Transit Administration (FTA). Similarly, environmental reviews and the preparation of appropriate documents will be required to comply with the California Environmental Quality Act (CEQA).

The consultant will identify any potential adverse environmental impacts of the proposed project and the potential level of the significance of the impacts before and after mitigation. A subcontracted consultant will conduct a traffic analysis to determine what, if any, significant impacts will result from new traffic generated by the project, and if appropriate, recommend improvements necessary to accommodate traffic impacts.

In addition to environmental consulting services, this RFQ seeks to procure preliminary architectural and engineering services for Phase 1 of the Project. The project delivery method for Phase 2 of the Project will be design-build. As such, preliminary architectural and engineering (a/e) services shall include development of plans and schematic design up to 20 percent of a/e design services on the Project. The design-build contract will be procured in a different Request for Proposal (RFP) issuance once the environmental reviews for Phase 1 have been completed.



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Three proposals were received on April 30, 2015. Two of the three proposers were interviewed on May 15, 2015. The proposers were evaluated on Project Approach, Experience and Qualifications and the Project Team. The highest-rated proposer was selected after the interview process.

The highest-rated proposer was Madole & Associates, Inc. and they are recommended for the Covina Park & Ride project. Madole has experience in designing transportation projects, including surface parking lots throughout Southern California. The Madole team has brought on subconsultants to provide the various specialties required for the Park & Ride facility. The subconsultants included to prepare the environmental documents and traffic engineering are Rincon Consultants and Fehr & Peers, respectively.

**Budget Impact**

Foothill Transit's current Business Plan includes funding for a West Covina Park & Ride project. These funds were re-programmed as part of the approved fiscal year 2015-2016 business plan and budget under the Covina Park & Ride project.

Sincerely,

  
Sharlane R. Bailey  
Director of Facilities

  
Doran J. Barnes  
Executive Director